



ST. XAVIER'S COLLEGE MAHARO, DUMKA
PROSPECTUS
2021-22



INTRODUCTION

St. Xavier's College, Dumka, is an institution of higher learning owned and run by the Dumka-Raianj province of the Society of Jesus otherwise registered under the Societies registration Act as "Jesuits of Santal Society". Society of Jesus, a Christian Religious Order, founded by St. Ignatius of Loyola in 1540, has contributed to the Christian service of Education throughout the world from its origin. Our educational endeavour is inspired by the gospel vision of human beings and their destiny; a vision drawn from the life and teachings of Jesus Christ which gives our educational institutions a recognizable character and sets before the management, staff, students, parents and the community high ideals of life and service.

SOCIETY OF JESUS – AN OVERVIEW

Ignatius of Loyola was an ambitious courtier who fought valiantly against French aggression and was wounded badly in the battle. During his convalescence in Loyola mansion, he read "life of Christ" and "lives of saints" that changed his life for ever and to some extent the history of the church. Ignatius left behind all the royal life style and worldly ambition to become a wandering ascetic. He spent days and nights in prayer, fasting and penances. Then it dawned on him to continue his studies and so left for Paris. During his studies at Paris, he gathered a few companions with the intention of helping souls wherever necessary.

But in one of their travels to Rome to meet the Pope for permission to visit the Holy land(Jerusalem), he had a vision of Christ carrying His cross inviting him to join Him. That vision convinced Ignatius that God wanted him to start a religious order and he named it Society of Jesus. Pope approved the order in 1540.Soon his companions spread to various continents. Francis Xavier, one of the first companions and a very close friend of Ignatius, came to India in 1542. For ten years he travelled far and wide in the western coasts of India and many other lands. He died in an Island very close to China in 1552.

Jesuits (members of the society of Jesus)started schools and colleges all over Europe and several other countries soon after their approval by the Pope. In India St. Paul's college in Goa was started in the year 1546. Education became one of the main apostolates of the Society of Jesus. *According to the author of the book "The War, "Jesuits were the first body of catholic scholars who became preeminent in secular sciences—mathematics, physics, astronomy, archeology, linguistics, biology, chemistry, zoology, Paleontology, ethnography, genetics.The list of inventions and scientific discoveries by Jesuits had filled endless numbers of volumes in the most diverse fields-mechanical engineering, hydraulic power, airflight, oceanography, hypnosis, crystals, comparative linguistics, atomic theory, internal medicine, sunspots, hearing aids, alphabets for the deaf and dumb, cartography. Their manuals, textbooks, treatises and studies were authoritative in every branch of catholic and secular learning. They made every field of art theirs as well. By 1773, they had 350 theatres in Europe, and Jesuit theatricals laid the first foundation for modern ballet. They founded the first theatre in North America. They taught France how to make porcelain. The umbrella, vanilla, rhubarb, camellia and quinine were Jesuit innovations in Europe.*

Society of Jesus has been active in the field of education in India for a very long time serving the country in the context of plurality of religions and diversity of cultures. Across the world, the Society of Jesus is responsible for over 900 educational institutions in 65 countries. In India, it runs 263 high schools, 41 university colleges, 27 technical institutions and 11 other institutions of Business management and other higher learning. This educational effort of the

Society of Jesus, while being particularly responsible towards the Christian community, has always been at the service of the whole nation and does not discriminate against any section of the society.

The Dumka-Raiganj province of the Society of Jesus, through the contribution of St. Xavier's College, envisions the educational development of Santhal parganas with special attention to the needs of the tribals and dalits of this region. The College seeks affiliation to Sidho-Kanhu-Murmu University, Dumka.

THE SOCIETY OF JESUS, a Christian Religious Order founded by St. Ignatius of Loyola in 1540, has been active in the field of education throughout the world since its origin. It administers and runs over 350 high schools, 45 university colleges, 27 technical institutes and 8 Business Management institutes in India, with the assistance of over 13000 lay staff, educating about 4,50,000 young people belonging to every class, community and linguistic group through the medium of English and regional languages. These institutions are part of the Catholic Church's effort to share in the country's educational growth. This effort while being particularly directed towards the Christian Community has been always active at the service of the whole nation.

JESUIT EDUCATION is inspired by a vision of a man drawn from the life and teaching of Jesus Christ. It is also based on the principles of character formation elaborated by St. Ignatius of Loyola. This vision and these principles give the Jesuit institutions a specific character, and set before their staff and students high ideals of humanism and service towards which they are invited to strive continually. Such an education inspires the students with:

- A deep sense of religious and moral principles which help the students to be open to their fellow human beings and to God
- A sense of social responsibility and commitment
- A desire for enlightened leadership committed to national service and development
- An appreciation of Indian and world cultures
- A sense of creative responsibility, freedom and maturity.

ST.XAVIER'S COLLEGE, Maharo is established, run and administered by Dumka-Raiganj Province of the Society of Jesus. It is a self-financed minority college.

ITS VISION AND COMMITMENT:

ST.XAVIER'S COLLEGE aims at an integral and total development of the human person through liberal and scientific knowledge, character formation and personality development. It strives to form men and women of competence, conscience and compassionate commitment, who are intellectually competent, morally upright, socially committed, spiritually inspired and nationally dedicated 'men and women for others' in the service of the nation.

Hence, the college commits itself to:

- Achieve high standard of academic excellence by providing well planned courses and programmes, and maintain conducive academic atmosphere in the campus.

- Assist in the total formation of each individual through character formation, value education, leadership qualities and discipline.
- Promote social justice, harmony and brotherhood in society
- Uphold the dignity and equality of every human person irrespective of caste and creed
- Promote respect for every religion and culture
- Preserve ecology and environment for healthy living
- Offer personal accompaniment through individual care and concern for one's growth and development
- Empower the less privileged and vulnerable sections of society, the tribals, dalits, women etc.

METHODOLOGY:

This institution will use the following methodology for imparting education:

1. It will use Integral Pedagogical Paradigm as its methodology. Integral pedagogy is based on five principles:
 - a. Context: life experiences of the students become the context of the lesson.
 - b. Experience: cognitive and effective knowledge of the matter
 - c. Reflection: Through reflection, the student grasps the significance of their lesson more fully which leads to a more formative and liberative process.
 - d. Action: internal human growth and its external manifestation.
 - e. Evaluation: to know the extent of benefit to the student.
2. It will use cooperative learning, rather than competitive learning as its methodology. Peer tutoring, group study etc. will help all sections of students to understand and personalise their lessons and help each other to grow.
3. Multiple intelligence: the institution will create an atmosphere where each student's various intelligences are taken into account and each student is helped to develop various intelligences to shine in life.
4. Remedial classes: this will be mainly for the socio-economically marginalised section of society to help them to keep up with their studies

RULES AND REGULATIONS:

I. ATTENDANCE:

1. Attendance in all classes is compulsory. Every student is expected to be regular to classes. A student should have a minimum of 85% attendance in all classes to qualify for the examination and, scholarship and awards of any kind.
2. Students who have been absent on the previous day/s will not be allowed to attend classes without the permission of the Principal | Secretary. Such students should fill up the 'Non-Attendance and Leave Record' chart in the diary countersigned by either of the parents / guardians, and get the signature of the Principal | Secretary in order to attend the classes again.
3. Prior permission of the Principal | Secretary is to be obtained in case of absence due to foreseeable events like festivities, wedding at home, visiting ailing parents and family members, etc. All applications must be countersigned by the parents / guardians.

4. In case of absence, due to accident or sudden ill health of serious nature, information / application, counter signed by either of the parents, must be submitted to the Principal | Secretary within three days of the occurrence. Certificate of a registered medical practitioner must be submitted along with the application in such cases of sick-leave.
5. Regular absence or long period (10 consecutive days and more) of absence without the prior permission of the Principal | Secretary would be considered serious offence and breach of discipline. Appropriate disciplinary action/remedial steps will be taken against such cases.
6. Prolonged period of absence lasting one calendar month and more, without the prior permission of the Principal | Secretary, will be considered as the student 'having left the college' on his/her own. Transfer Certificate will be issued to students concerned in such cases.

II. PUNCTUALITY

- Punctuality is to be maintained at all cost. Every student is expected to be Punctual to classes and, tests and examinations.
- Students must be on the College premises at least 10 minutes before classes begin. College gate will be closed after the second bell and the late comers will have to go back home without attending classes.
- Students who come to the College regularly late are liable for disciplinary action.

III. TESTS & EXAMINATIONS

Class assessment tests, Unit Tests and Terminal Examinations are conducted in an academic year. Each Unit Test and Terminal Examination carries certain percentage of marks. Inter College & College students should have 75% attendance for appearing in the final Examinations.

Every student is expected to write all the Tests and Examinations concerned without fail. If a student fails to attend a Test / Examination without prior permission and sufficient reason, he / she may be asked to repeat the class. If one fails repeatedly to be present in many Tests and Examinations, he /she may be asked to leave the College.

Malpractices such as cheating, copying and helping others in tests and exams are strictly prohibited. Serious action will be taken against the students who indulge in above mentioned activities.

IV. CO-CURRICULAR ACTIVITIES.

Co-curricular activities are integral part of education in the College. These activities are conducted to explore the inner talents of students and to provide opportunities for their expression leading to all round development. Students are encouraged to take part in order to

enhance their growth. Various types of activities conducted all through the academic year are Debate, Quiz and Speech Contest, Drawing and Rangoli, Singing & Dance Competition etc..

Sports & Games: Sports and games are encouraged in the college and students who regularly participate in games and sports will get special credits. Every student must learn the rules and regulations of at least one game and an event in sports and must be able to pay a game. The college offers outdoor Sporting activities such as Inter-house Volley Ball, Football, Basketball tournaments, and Indoor Sporting activities like Table Tennis, Chess, Dominos and Carom are part of our co-curricular activities.

V. DRESS & TIDINESS

- Decorum and modesty in dress, hair style and behaviour must be maintained at every level. One must appear smart, neat and tidy.
- Students must come with the uniform. No student will be allowed to attend classes without it. The uniform consists of black colour pants / white (I) and blue (II) and cream colour (III) shirts with black shoes black belt.
- Boys and girls are strongly recommended not to come with many pocketed pants, tight / round | V collar T-shirts. Girls are recommended not to come with sleeveless dress, short tops and tight jeans.
- Every Student must have identity cards and it must be hung around his / her neck.

VI. LIBRARY

Library, as a source of knowledge, supplements what is taught in class. Every effort is made to equip the library with relevant and latest books on all subjects taught in the College and, with magazines and daily newspapers. Students are encouraged to make use of the library as much as possible. Following norms and procedure are to be followed in the library.

- Silence must be maintained in the library always.
- A student may borrow a maximum of two books at a time for seven days. If the student is in dire need of the same books, he / she may apply for their renewal for another seven days. Those who do not return the books on time will have to pay a fine of Rs.5 per day per book.
- Reference books cannot be taken out of the library.
- When a student loses a book, he / she has to replace it or pay the price for a new one along with a fine of Rs.50 plus the fine for the delay.
- All books should be handled with care so that as many students as possible may use them.
- No one should take any book from the library by himself.

VII. PAYMENT OF FEES

Students are expected to pay the semester fees regularly. Before beginning the new semester all students must pay semester fee either on line (bank) or cash at the college office and keep the receipt of bank | college safely. Those who fail to pay the semester fees on time will have to pay a fine of Rs. 100 per month.

In case of genuine difficulty to pay the fees on time, one may seek exemption from the Principal | Secretary for a short period of time lasting not more than one month.

Fee concession will be granted to deserving students. Those who seek fee concession must submit to the Principal | Secretary an application. Final decision will be communicated to the deserving students|parents. Fee concession granted is valid only for one year and an application must be submitted for renewal in every year. However, it is made clear that no one has any claim / right for concession.

Transfer and conduct certificates will be issued to the students only on payment of all the fees and other dues to the college.

Fees once paid will not be refunded. Students, who leave the college during the course, cannot claim any portion of the fees paid.

VIII. DISCIPLINE

Classroom Discipline:

- Conducive atmosphere must be maintained for learning in classrooms. Strict silence must be observed.
- In case a teacher is absent, students must sit quietly and study or go to the library with the approval of the Principal | Secretary and use the time profitably.
- Loitering around in the building during the class hours is strictly prohibited. Shouting, whistling etc. in the building is not allowed.
- Respect for teachers and elders is a characteristic of a Xavierian. Honour it.

IX. OTHER GENERAL NORMS:

Within the Institution:

- English and Hindi are the medium of instruction in the College. Students who opt for writing their tests/ exams in English should have sound English knowledge.
- Every student must bring the Student's diary every day to the College.
- Student's identity card must be hung around one's neck, particularly when one enters the campus.
- All information for students is displayed on the notice-board. Therefore, students are advised to look up the notice-board every morning on arrival and before leaving the College after the classes are over. No excuse will be considered if notices are ignored / not seen.
- **Parents and guardians** are requested to co-operate with the college authorities in educating their wards in character formation, in maintaining their regularity to classes, and monitoring their progress in studies. Warning letters will be issued to students who are irregular in attendance. At the same time, parents and Guardians are advised to meet in person the Principal | Secretary and the concerned class / subject teachers regarding the academic progress of their wards from time to time.
- **Eco- Friendly Zone:** Ecology and cleanliness in the College campus and building, protection of furniture and other things of the college should be the responsibility of every

student. The college property must be protected and preserved for lasting impact. Damage in any form such as writing / scratching, drawing on desks, walls and blackboards, breaking things, littering etc. is a highly reprehensible behaviour, and must be avoided. Violation will incur a heavy penalty, including suspension and dismissal.

- Students should not leave the College premises during class-hours without the permission of the Principal | Secretary.
- **Use of mobiles, iPhone within the campus / college building is not permitted.** When brought to the campus, they should be kept in 'switch-off' mode. In case anyone wants to use for any emergency or academic purpose, prior permission must be obtained. Violation will incur imposition of a fine of Rs.500.
- **Ragging in any form is strictly prohibited in the campus.**
- Any kind of violent conduct, or indecent behaviour or unauthorised celebrations etc. is strictly forbidden.
- Consumption of tobacco and alcohol, smoking, chewing pan, ragging of any kind inside /outside the college, explosive materials like crackers etc. are strictly prohibited. Any violation of this rule will result in suspension / dismissal from the College.
- Posters are not allowed to be pasted anywhere in the campus without the prior permission of the Principal | Secretary.

OUTSIDE THE CAMPUS: Certain way of life is expected of every Xaverian even outside the campus.

- Decent behaviour, adherence of and upholding secular values and ideals, respect for elders, concern for the needy and downtrodden etc. are characteristic marks of a Xaverian. These must be practised daily.
- Awareness of social conditions around and in the world, and a compassionate response to it is to be followed.
- Disciplined approach to life and civic rules for safety and security of every person, including the traffic rules, must be followed.

NSS & NCC

NSS & NCC are introduced in the college as part of character formation and social service to the Nation. The college has adopted neighbouring village as extension centre where the students can get first-hand experience of the lives of the under-privileged and try to do some reach out programme to the village to change the situation for better.

X. BUS FACILITY

- Bus facility can be arranged by the college (if we get sufficient students who wish to avail) for those residing in the town area. Students may avail this arrangement by paying the fee monthly.
- Any misconduct in the bus is strictly forbidden.

XI. HOSTEL ACCOMODATION

Hostel facility is available for girls and boys studying in the college. Only after admission in the college, one may seek admission to the hostel.
